

**GUIDELINE
OF THE
SOUTHEAST ATHLETIC ASSOCIATION OF THE DEAF, INC.
(SEAAD)**

Established in 1947 at Spartanburg, South Carolina

Incorporated in 1987 at Nashville, Tennessee

2017

**Updated as 2/7/2020
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GUIDELINE: RULES & REGULATIONS GUIDELINE 1 - CONDITIONS OF COMPETITION

Section 1.1 The conditions of competition in and the rules governing any athletic tournament given by this Association shall be those prescribed in the Rules and Regulations of the USADB and NDBO.

Section 1.2 Copies of all inter-club communication pertaining to the SEAAD matters concerning competition shall be made for all members of the Executive Committee.

GUIDELINE 2 - COMPLAINTS

Section 2.1 Any club or member making a complaint against another club or an individual must submit the complaint to type email message and to email the Secretary and must email a copy of complaints to the Executive Committee and to the club or individual against whom the complaints is made.

Section 2.2 The SEAAD Secretary shall investigate the alleged complaints. The expenses of such investigation shall be paid from this Association treasury; and accused member club or individual is to reimburse this Association of the amount spent. In the event that the accused member club or individual is cleared of such complaints, the member club which requested the investigation shall be required to reimburse this Association for the full amount spent within 30 days.

Section 2.3 Any complaint related to a tournament made by a club team during the tournament shall be investigated and resolved by the SEAAD Tournament Director immediately.

Section 2.4 Any Officers, Chairpersons, Scorekeepers, Referees and Committees receive verbal abuse, Physical abuse, threat battery, temper tantrums, bullying and outbursts of rage from individual shall be suspended immediately for one year to disallow to participate in SEAAD Tournament. The decision shall be made by the SEAAD Executive Officers.

GUIDELINE 3 - BASKETBALL TOURNAMENT RULES

Section 3.1 All games in losing bracket in the annual SEAAD basketball tournament shall have 20 minutes per half and time running. All games in winning bracket and the final championship game shall be 20 minutes per half. All games in both losing and winning brackets of the game times shall be stopped.

Section 3.1.1 (Women only) Women game clock shall compose four quarters and 10 minutes each quarter. *(Follow NCAA rules)*

Section 3.2 There shall be 3 minutes overtimes in the case of ties in any basketball game in the losing bracket. There shall be 5 minutes overtimes in the cases of ties in any basketball game in the winning bracket and the final championship game.

Section 3.3 The three (3) points shot shall be used. The shot circle shall measure 19'9". The clock shot shall be used for men only. (Optional) The clock shot shall be 45 seconds.

Section 3.4 All team's players shall have a full uniform of the same color and design with the numbers on the back and front of the jerseys.

Section 3.5 All games in the annual SEAAD basketball tournament shall have (2) two basketball certified officials per game and (3) three basketball certified officials per Championship game and shall be paid by the referee fee.

Section 3.6 Any participating team that does not have its players on the court ready on time for their scheduled game times shall forfeit their game.

Section 3.7 If a participating team has less than 5 players in uniform on the court at the start of a game, that team shall forfeit their game.

Section 3.8 In event that the Championship Team is unable to send 8 or more players to the National Tournament in compliance with the USADB Rules and Regulations or NDBO Rules and Regulation the regional runner up shall be sent instead.

Section 3.9 All games in the annual SEAAD basketball tournament shall have electronic scoreboards.

Section 3.10 Additional rules and regarding games of the annual meeting of the Board of Directors.

Section 3.11 During the annual SEAAD basketball tournament shall have the three-point shootout contest and the slam dunk contest.

Section 3.12 For individual contests as men slam dunk contest, men three-point contest, women three-point contest, and women free contest: Between the first game and the last game of the tournament, the host shall be responsible for using available court in gym for rental gym cost. Before the first game or after the last game of the tournament, SEAAD shall be responsible for using available courts in the gym for rental gym cost.

GUIDELINE 4 - ATHLETIC ELIGIBILITY RULES

Section 4.1 All Athletic Eligibility shall not conflict with the NDBO & USADB's rules and regulations.

Section 4.2 Any student attending post-secondary educational institution (undergraduate, college or university, Junior or Community College, Vocational and trade) is eligible to participate in Club or tournament games. Each Club team is limited to have three (3) student players in basketball.

Section 4.3 The players who are students must include a letterhead or email from his/her institution; if no letter, he/she cannot participate.

Section 4.4 A player shall have a hearing loss of 55 db or greater in the better ear to be eligible to participate in the SEAAD Tournament.

Section 4.5 Each new player shall send a copy of his/her most recent hearing test performed by a certified Audiologist to the SEAAD Secretary prior postmarked on February 5th.

Section 4.6 A player has residence in two locations, they must pick their primary location. They also must provide IRS Tax to proof of residency of their primary address. IRS code to be followed according to primary residence. If they don't have tax information, they need to provide proof of income with their primary address.

GUIDELINE: TOURNAMENT POLICIES

GUIDELINE A - DUES AND EXPENSES

Section A.1 Refer to the SEAAD Budgetary Guideline 1. CLUB MEMBERS FOR FEES AND DUES

Section A.1.1 Refer to the SEAAD Budgetary Guideline 4. Liability Insurance/ Sanction Fee for Regional Tournament

Section A.2 The host club shall provide transportation and hotel lodging (3 nights) expenses for the officers of this Association. This Association and the member host club sponsoring the regional tournament will limit the fare to the annual federal standard mileage rate by for officers residing within the SEAAD territory miles of the tournament city including "happy" medium number of mileage and the lowest air-fare for others. The SEAAD officers shall hand in their airfare or travel expenses receipts (duplicate or copy) to the Host Chairperson upon arriving at the Tournament site.

Section A.3 This Association shall reimburse the President of this Association or his/her alternate, an officer in the next order of rank, for one hundred (100%) percent of the transportation costs he incurs up to the cost of the lowest round trip fare upon of receipt(s) reflecting the mode of transportation to attend the Board of Directors meeting for the National Tournament. This Association shall reimburse the SEAAD representative for a limit of hotel lodging for five (5) nights and a limit of one hundred dollars (\$100.00) for meals for five days, and a limit of fifty (50%) percent of rental car transportation expense for five days in the National tournament city.

Section A.4 This Association shall provide transportation and hotel lodging (3 nights) expenses for the Webmaster of this Association.

Section A.5 The SEAAD Executive Committee shall develop the contract between SEAAD and Webmaster. The Webmaster must be a SEAAD Member.

Section A.6 LIFETIME PASS CARD – Members of the SEAAD championship team who have participated in the SEAAD tournament and are no longer playing basketball in both SEAAD and national tournament permanently as fan only shall receive a lifetime pass card and shall pay \$25 dollars for registration fees. These passes including all tourney games, a program book, and ballroom shall be good all function except the banquet if one held.

GUIDELINE B - REGIONAL TOURNAMENTS

Section B.1 BID FOR FUTURE TOURNAMENTS

Section B.1.1 Host Clubs shall be determined by a bidding system according to the two (2) divisions established for the SEAAD territory.

Section B.1.1.1 North Division consists of the following: North Carolina, South Carolina, Tennessee (except the city of Memphis), Virginia and West Virginia.

Section B.1.1.2 South Division consists of the following: Alabama, Georgia, Florida and Puerto Rico

Section B.1.2 A member club bidding for the future SEAAD tournament shall have been a member of the SEAAD at least 3 years and have Incorporation (Inc.) on the file with state.

Section B.1.2.1 The SEAAD clubs shall submit their bid at the annual meeting 3 years prior to the tournament date of their territory. The SEAAD clubs shall not submit their bid at the annual meeting 2 years or less prior to the date of their territory. The SEAAD Organization shall automatically host the tournament 2 years or less prior to the tournament date of the SEAAD territory.

Section B.1.3 A member club bidding for the future SEAAD tournament shall have been a member of the SEAAD at least 3 years.

Section B.1.4 The member club must have a team at least 2 years to be a qualified bidder. If no qualified club bids for the hostship, any member club may bid.

Section B.1.5 The 2 divisions will alternate hosting the annual SEAAD and basketball tournaments. The SEAAD club bidding from the hosting division with the highest ballot vote shall be awarded the said tournament. Voting will be done by the Board of Directors at the annual meeting by secret ballot.

Section B.1.6 The member club granted the tourney bid shall pay a fee of \$200 dollars payable to the SEAAD Treasurer immediately.

Section B.1.7 To retain hostship rights the member club hosting a future SEAAD tournament, hereafter known as their assigned tournament, shall send their team(s) to participate in the SEAAD tournament for 2 consecutive years to host their assigned tournament. An automatic fine of \$200 dollars shall be assessed to the assigned club if their team fails to appear and participate in the SEAAD tournament for 3 consecutive years prior to their assigned

tournament. The fine shall be awarded to the host club of the current tournament. Should the assigned club not pay the fines within 60 days after the current tournament has been completed, they shall forfeit all rights to host their assigned tournament. Should the assigned club fail to send a team for a 2nd time during their 3 consecutive years period, they forfeit all rights to host their assigned tournament and the host fee shall not be returned.

Section B.1.8 President or Vice President inspects the host city's Facilities in two (2) years advance. Transportation, a limit of fifty dollars (\$50.00) for meals and hotel expenses shall be paid on an equal 50-50 basis by the host club and the SEAAD.

Section B.1.9 GYMNASIUM/COMPLEX REQUIREMENTS/RECOMMENDATIONS –

For the basketball tournament, there shall be at least two (2) regulation sized basketball courts of a gymnasium/complex.

1. Requirements:

- a. hardwood floor and/or rubber floor, not less than 94' x 50' length court
- b. good lightings
- c. scoreboards
- d. three-point arc (The shot circle shall measure 19'9")
- e. size of Lane 12' x 19'
- f. tables and three chairs each court for head statistician and scorekeepers.
- g. good condition of basketball rims
- h. four new nets
- i. parking lots/property lots
- j. two tables and five chairs for registration
- k. at least 500 and up Capacity
- l. two restrooms for ladies and men

2. Recommendation:

- a. Locker(s) and/or dressing rooms for teams.
- b. Hospitality room for referees, committees and officers
- c. First aid kit
- d. concession
- e. (Optional) The clock shot shall be 45 seconds
- f. more spaces for tables and chairs of booths

SECTION B.2 REGISTRATION

Section B.2.1 The annual SEAAD tournament shall be open to all the active SEAAD member clubs desiring to participate. The SEAAD Secretary shall send 2 players' registration forms to each club. (1 MEN'S and 1 WOMEN'S)

Section B.2.2 The registration forms including all financial requirements must be postmarked on or before February 5th (basketball) and be sent to the SEAAD Secretary by a CERTIFIED OR REGISTERED MAIL. Money order or cashier's check shall be accepted and checks shall no longer be accepted.

A) The registration forms must be either faxed or scanned to email to the SEAAD Secretary on or before February 5th.

B) The SEAAD Webmaster shall insert online registration form with password setup only. The password will be given to the authorized active SEAAD member club by the SEAAD Secretary. The password shall be changed annually.

Section B.2.3 A current rate of twenty-five (\$25) dollars per team shall be paid to the SEAAD Secretary for SEAAD Insurance. The rate may be subject to change periodically to follow the Insurance rate.

Section B.2.4 The fee for each member of the team for Basketball team shall be twenty-five (\$25.00) dollars.

Section B.2.5

A) Men Division \$25.00 twenty-five dollars – each member of the team for basketball team (registration fee) breakdown: \$5.00 five dollars - SEAAD Fund
\$10.00 ten dollars - Referee Fund
\$10.00 ten dollar - Events

B) Women Division \$25.00 twenty-five dollars – each member of the team for basketball team (registration fee) breakdown: \$5.00 five dollars - SEAAD Fund
\$10.00 ten dollars - Referee Fund
\$10.00 ten dollar - Events

****See the table below for team traveling cash prize****

1st Place and 2nd Place teams are required to attend the next national basketball tournament.

Section B.2.6 A SEAAD club shall be included a guarantee of fifty (\$50.00) dollars as bond. This bond shall be returned if the team participates. If the team fails to participate, the bond one fifty (\$50.00) dollars shall go to the SEAAD if any fines will deduct to SEAAD.

Section B.2.7 Distribution of Fans registration of twenty (\$20.00) dollars - Each fan of registration fee breakdown:

\$10.00 ten dollars- SEAAD Fund

\$2.00 two dollar - SEAAD Website Fund

\$4.00 four dollars - Hall of Fame Fund

\$2.00 two dollars for men division – team traveling cash prize
 \$2.00 two dollars for women division – team traveling cash prize
 \$2.50 for men division shall be splitted into each men’s possible 1st place, 2nd place, 3rd place, 4th place, 5th place, 6th place teams depending on number of the entry teams in men division.
 \$2.50 for women division shall be splitted into each women’s possible 1st place, 2nd place, 3rd place, 4th place, 5th place, 6th place teams depending on number of the entry teams in women division. The following table provides the percentages used in determining the breakdown formula.

See the table below for team traveling cash prize.

1st Place and 2nd Place teams are required to attend to the next national basketball tournament.

Section B.2.8 The fee for a registered team is \$250. The breakdown of team fee is listed on the SEAAD Budgetary Guideline.

Team Traveling Cash Prize					
Men Division - \$8.00 - Section 2.2.5.1 Women Division					
Women Division - \$8.00 – Section 2.2.5.2 Men Division					
Teams	1-5	6-10	11-15	16-20	21-30
1st	65% - \$5.20	50% - \$4.00	50% - \$4.00	45% - \$3.60	40% - \$3.20
2nd	35% - \$2.80	30% - \$2.40	25% - \$2.00	25% - \$2.00	25% - \$2.00
3rd		20% - \$1.60	15% - \$1.20	15% - \$1.20	13% - \$1.04
4th			10% - \$0.80	10% - \$0.80	10% - \$0.80
5th				5% - \$0.40	7% - \$0.56
6th					5% - \$0.40

Team Traveling Cash Prize					
Distribution of Fans (Men - \$2.00) (Women - \$2.00) - Section 2.2.7 Distribution of Fans					
Teams	1-5	6-10	11-15	16-20	21-30
1st	65% - \$1.625	50% - \$1.25	50% - \$1.25	45% - \$1.125	40% - \$1.00
2nd	35% - \$0.875	30% - \$0.75	25% - \$0.625	25% - \$0.625	25% - \$0.625
3rd		20% - \$0.50	15% - \$0.375	15% - \$0.375	13% - \$0.325

4th			10% - \$0.25	10% - \$0.25	10% - \$0.25
5th				5% - \$0.125	7% - \$0.175
6th					5% - \$0.125

Section B.2.8 No player may register with more than one member club team. If a player signs a second registration form, this player automatically be suspended from all SEAAD, USADB and NDBO competition for a period of two (2) years from the date of the second signature.

Section B.2.9 The Individual and Team Pictures for program book and website shall be sent to the SEAAD Secretary on or before February 1st. Failure to abide by this rule shall result in a fine.

Section B.3 REGIONAL TOURNAMENTS

Section B.3.1 The annual SEAAD basketball tournament shall be held annually on the first, second, and third weekend of March. By weekend shall be meant either Thursday, Friday and Saturday or Friday and Saturday.

Section B.3.2 Such approved date shall be announced one (1) year in advance.

Section B.3.3 Such tournaments shall be in the complete charge of a committee appointed by the host club.

Section B.3.4 The chairperson of the tournament shall reside within 35 miles of the host tournament site.

Section B.4 METHOD OF DRAWING

Section B.4.1 Seeding for the basketball tournaments shall be limited to top 4 teams from the previous year tournament. All other pairings shall be drawn from a hat in pairings the teams in the hat are matched with the seeded teams starting from the top to bottom of the diagram.

Section B.4.2 The bracket diagrams shall be designed and made by the SEAAD.

Section B.4.3 Double Elimination system shall be entered for 4 or more teams. For 3 teams or less, Round Robin and/or single elimination system shall be used and the Executive Board and chairperson shall, before the start of the tournament, determine the method for deciding the championship team.

Section B.4.4 Parings shall be drawn by two (2) person appointed by the SEAAD Tournament Director during the Annual SEAAD Coaches Meeting. The drawing to fill tournament brackets

shall be a blind draw. The SEAAD Tournament Director will be provided with brackets, schedules, instructions and procedures for conducting SEAAD Basketball tournament.

Section B.4.5 The host club shall amount a timetable of the tournament to the SEAAD related Tournament Director.

Section B.4.6 The Tournament Director shall notify the participating team coaches of the results of the drawings and time of the games immediately during the Annual SEAAD Coaches Meeting prior to the annual SEAAD tournament.

Section B.4.7 Once such annual SEAAD tournament pairings have been made, approved, and announced, no changes whatsoever may be made in the diagram.

Section B.5 TOURNAMENT HOST CLUB

Section B.5.1 The Executive Committee shall review itemized ticket information including registration fees and individual ticket prices set by the host club at least ninety (90) days prior to the annual SEAAD Basketball tournament. Flyers with itemized prices, may not be distributed by the host club to any SEAAD club without at first getting approval from the Executive Committee. Once approved, the amounts shall not be changed.

Section B.5.2 The host club shall remit to the SEAAD of registration fee of twenty (\$20.00) dollars for each fan combination ticket sold. The fee shall be included in the price of such fan tickets.

Section B.5.3 The SEAAD officers shall pay only registration fees and they shall receive passes for all functions.

Section B.5.3.1 The SEAAD officers shall pay only registration fees for \$20.00 dollars and they shall receive passes including all tourney games, ballroom, and a program book for all functions.

Section B.5.4 The Delegates and Delegates at large shall receive passes including all tourney games, ballroom, and a program book, and shall pay registration fees for \$35.00 dollars. Twenty (\$20.00) dollars shall go to the SEAAD. These passes including all tourney games and ballroom shall be good all functions except the banquet if one is held.

Section B.5.5 15 passes to any Basketball tournament (at the special rate of \$10.00 dollars each) shall be given to the roster each team. Team passes shall be available only to rosters of the team listed on the SEAAD Player Registration form. These passes including all tourney games and ballroom shall be good for all functions except the program book and the banquet if one is held.

Section B.5.5.1 The fee for each member of the team for Basketball team shall be ten (\$10.00) dollars. Ten (\$10.00) will go to the SEAAD treasury.

Section B.5.5.2 The SEAAD shall remit to the host club for host fee of ten (\$10.00) dollars from each member of the women & men team listed on the SEAAD Player Registration form.

Section B.5.6 The host club shall present awards to the following:

The Trophies or plaques for team winners such as 1st place, 2nd place, third place is based on the cash prizes places

A) For example for MEN:

1-5 teams get trophy or plaque for top two (2) team winners
6-10 teams gets trophy or plaque for top three (3) team winners
11-15 teams get trophy or plaque for top four (4) team winners
16-20 teams get trophy or plaques for top five (5) team winners
21-30 teams get trophy or plaques for top six (6) team winners

A.1) For example for Women:

1-5 teams get trophy or plaque for top two (2) team winners
6-10 teams get trophy or plaque for top three (3) team winners
11-15 teams get trophy or plaque for top four (4) team winners
16-30 teams get trophy or plaque for top five (five) team winners
21-30 teams get trophy or plaque for top six (6) team winners

B) Consolation winner - (if a consolation bracket is used)

C) Thirty (30) individual Championship team player (15 individuals medal for men and 15

individual medals for women)

D) Ten or fifteen (10 or 15) All-Stars awards -(five (5) first team and five (5) second team) for 15

teams or less OR (five first team, five second team and 5 third team) for 16 or more teams

- E)** Two (2) Coach of the Tournament award - (one for men and one for women)
- F)** Two (2) Most Valuable Player award - (one for men and one for women)
- G)** Two (2) Most Outstanding Player award - (one for men and one for women)
- H)** Two (2) Team Sportsmanship award - (one for men and one for women)
- I)** Two (2) Christopher Johnson awards (individual Sportsmanship for one male and one female)
- J)** Other awards are optional, such as, Free Throw contest champion award, Three-point Shootout contest champion award, Most rebounds award, most steals award, most blocks award, and most assist award, and most three points
- K)** If there are fewer teams than 8 teams the second team all-star trophies shall be omitted.

Section B.5.7 The host club shall properly engrave the awards as follows:

1. Number of annual tournament and name of the sports tournament
2. The year
3. The name of the host club
4. Place of standing or the name of awards
5. Name of donor (optional)

Section B.5.8 The host club shall provide the official scorekeepers and timers, to keep score and time during the annual SEAAD basketball tournament. The host shall be responsible for compensating the scorekeepers and timers for their time. The official scorekeepers and timers shall be approved by the SEAAD Tournament Director on the eve of the tournament.

Section B.5.9 Should the host club fail to appoint the scorekeepers and timers (basketball), the SEAAD Tournament Director shall present a list of names to the Executive Committee for approval. The host club shall then remit to each official scorekeeper and timer (basketball) \$10.00 dollars per game.

Section B.5.10 The host club shall provide at least (3) new official basketballs (Indoor ball) for all the games at the annual SEAAD basketball tournament. Note: (2) two balls Men's 7 standard size and (1) one ball Women's 6 standard size.

Section B.5.11 All SEAAD member clubs shall be responsible for the physical condition of the members of their teams during the tournament games. Any unforeseen accidents or mishaps to players during the tournament games will be the liability of such member club sponsoring the team. The SEAAD, the USADB, NDBO and the host club shall not be held liable for any injury whatsoever to.

Section B.5.12 All participating team members shall sign a waiver and release form before participating in the annual SEAAD tournaments. In case of failure to sign, no team member shall be eligible to participate in any SEAAD tournament games.

Section B.5.13 Should any club whose name appears on a delegate form or on the registration form of a participating team in an annual SEAAD tournament, fail to pay a hotel bill or write a bad check that club shall be suspended for a period of 1 year. Upon proof of payment of the delinquent bill to the hotel, or the bad check(s) made good, all suspensions shall be lifted. SEAAD shall not be responsible for fan bills.

Section B.5.14 All participating players, coaches, and managers are recommended to be covered by their club team's or their personal insurance for any and all injuries or claims suffered by them.

GUIDELINE C - INVITATIONAL TOURNAMENTS

Section C.1 During the fourteen (14) days before the SEAAD tournament, SEAAD club shall not host any deaf tournaments. Hearing league, playoff games or another region's club tournament are expected.

Section C.2 Any non-membership of SEAAD are not allowed to host Invitational Tournament.

GUIDELINE D - HALL OF FAME

Section D.1 INTRODUCTION - The purpose of the SEAAD Hall of Fame is to honor deaf persons who have performed exceptionally in the territory under the jurisdiction of the SEAAD as players, coaches, managers, leaders and/or writers.

Section D.2 RESPONSIBILITIES - The Hall of Fame Committee shall screen and prepare all nominations, handle all ballots, announce the results, and control and oversee the annual Hall of Fame Ceremony. The Hall of Fame Committee shall also keep all nominations, photographs and other related materials permanently in files. These files shall be passed on to their successors.

Section D.3 TIMETABLE - The Hall of Fame chairpersons shall mail sketches of nomination leftovers from previous years and 1 blank nomination form of each category to the electors and the member clubs before the SEAAD basketball tournament. The electors and the member clubs may send in new nominations or update the existing information on the sketches before September 30th. The biographies and the blank ballots shall be mailed to the electors before November 20th. The marked ballots shall be returned to the chairperson before December 20th. The chairperson shall notify any newly elected Hall of Fame members on or before January 1st.

Section D.4 CRITERIA FOR SELECTION - Candidates for the Hall of Fame may be nominated by the member clubs of the SEAAD and by a Hall of Fame electors with exceptions of the Hall of Fame committee members. It shall be the responsibility of the nominator to supply all supporting material. However, if the chairperson has additional facts available, it shall be his/her responsibility to enclose the information with the nomination. The nominator's name shall not be disclosed. Candidates will be nominated on the basis of outstanding leadership, outstanding performance, and/or exceptional contribution to sports, and sportsmanship. No consideration will be given to race, religion, creed, sex or geographical residence. No candidate shall be nominated to or be electors in more than 2 categories. Categories and criteria for each are as follow:

- A)** Players must have played at least 7 years with the SEAAD
- B)** Coaches must have been coaches at club(s) within the SEAAD territory for at least 5 years.
- C)** Leaders and writers must have contributed at least 10 years of service to SEAAD organization.

Section D.5 PROCEDURE - The Hall of Fame Committee shall screen all nominations and on the basis of the criteria, select not less than 3 or more than 5 nominees who meet the highest standards. In category, that shall be left off the ballot. A summary of each nominee's qualifications, not to exceed 300 words, shall be prepared and these shall be mailed with ballot. If a nominee is not elected in 5 consecutive years, his/her name shall be deleted from the leftover list.

Section D.6 ELECTORS - The electors shall be as follows: the Executive Committee, all past SEAAD presidents, and Hall of Fame members.

Section D.7 VERIFICATION OF BALLOTS - The ballots shall be counted and the results tabulated and they shall be sent to the 4 members of the Hall of Fame Committee for verification. Ballots and a copy of the tabulations shall be sent to the SEAAD Secretary-Treasurer before any announcements of the winners are made by the chairperson. After a period of 6 months, the SEAAD Secretary-Treasurer shall destroy the ballots.

Section D.8 POINTS - Electors may vote for up to 3 candidates in each category on a scale of 5 points for 1st choice, 3 points for 2nd choice, and 1 point for 3rd choice.

Section D.9 MINIMUM POINTS - To be elected to the Hall of Fame, a candidate shall receive 70% of the total points of electors put in no case may this be less than 70% in the event, no candidate receives the minimum 70% of the ballots, there shall be no selections in that category.

Section D.10 AWARDS - All newly elected Hall of Fame members shall receive a standardized plaque as memento of their induction. Such mementos shall be paid for from the Hall of Fame Fund.

Section D.11 CEREMONY - The ceremony shall be held at every annual SEAAD basketball tournament at either the banquet, the ballroom or before the championship game.

Section D.12 HALL OF FAME FUND - Newly elected Hall of Fame shall receive 2 nights (Friday and Saturday) of hotel/motel and the registration fees. The Hall of Fame fund shall be used to pay these expenses.

Section D.13 HALL OF FAME LIFETIME PASS CARD - All Hall of Fame members shall receive a Hall of Fame lifetime pass card and shall pay \$30 dollars for registration fees. These passes including all tourney games, a program book, and ballroom shall be good all function except the banquet if one held.

GUIDELINE E - ATHLETE OF THE YEAR

Section E.1 Although the award of Athlete of the Year does not enshrine the person in the Hall of Fame Committee shall assume responsibility for the nominations and balloting of this annual award. The same electors shall serve.

Section E.2 INTRODUCTION - There shall be an annual Athlete of the Year award given to the deaf person who has brought the most national or international acclaim to deaf athletics. No consideration shall be given to race, religion, creed, sex or geographical residence. A person may win this award more than once. He/she must reside in the territory of the SEAAD.

Section E.3 TIMETABLE - Request for nominations shall be mailed before 4th weekend of August. Nominations are to be returned by the screening committee before September 30. Ballots and biographies are to be mailed before November 20th. Deadline for returning ballots is December 20th. Winner shall be notified by January 1st.

Section E.4 PROCEDURES - The same procedures as for the Hall of Fame shall be followed. No minimum number of points is required for an election.

Section E.5 CEREMONY - The Athlete shall receive a different plaque. The ceremony shall be held immediately after the Hall of Fame induction ceremony.

Section E.6 HALL OF FAME FUND - Athlete shall receive two (2) nights of hotel/motel and the registration fee. The Hall of Fame shall be used to pay these expenses.

GUIDELINE F – FINES

Section F.1 Club Membership applications form mailed to the Secretary-Treasurer after mailing August 1st deadline. \$ 50.00

Section F.2 Signed player roster forms mailed back to the SEAAD Secretary- Treasurer Not Certified or Registered. \$ 25.00

Section F.3 Scratch off or white out names on the roster form. \$25.00 each name

Section F.4 No club's secretary signature on the roster form. \$10.00

Section F.5 No delegate to represent team at the Board of Directors meeting \$5.00

Section F.6 Delegates arriving late at the annual Board of Directors meeting \$5.00

Section F.7 Unsportsmanlike conduct by any club, player or delegate during tournament, (Clubs are to be held responsible for the conduct of their players and delegates) Up to \$50.00

Section F.7.1 Any players who are involved in physical confrontations during the tournament weekend shall be suspended for one (1) year.

Section F.7.2 Any team that forfeit a game after the first round of the SEAAD regional tournament will be addressed to a \$25.00 fine

Section F.8 In violation of uniform code rules by any players, coaches, and managers. 1st offense = \$10.00; 2nd offense = \$25.00; 3rd offense = \$50.00 and suspended from the tournament

Section F.9 Any other violations. From \$5.00 up to \$200.00

Section F.10 Forged or proxy signature and false signatures on his or her signature and date of the registration forms are not allowed and shall result in disqualification of the coach, manager, player, and scorekeeper from the annual SEAAD Basketball Regional tournament and suspended from the tournament for two years. No proxy signature shall be accepted on these forms. \$100.00 per person

SEAAD BUDGETARY GUIDELINE

SEAAD GENERAL INCOME	
<p>1. CLUB MEMBERS FOR FEES AND DUES</p> <p>a. Club membership fee toward to SEAAD (Due by August 1st)</p> <p>b. Late fee for Club membership fine</p> <p>Note: Money order or cashier's check shall be accepted and personal checks shall no longer be accepted (Pay to SEAAD Secretary)</p>	<p>\$25</p> <p>\$50</p>
<p>2. REGISTRATION FEES AND DUES FOR INDIVIDUALS</p> <p>a. Participant's registration on form (SEAAD - \$15) (Host - \$10) b. Fan's registration</p>	<p>\$25</p> <p>\$20</p>
<p>3. FEES FOR CLUBS AND INDEPENDENT TEAMS:</p> <p>a. club & independent Team security deposit</p>	<p>\$50</p>
<p>4. Liability Insurance/ Sanction Fee to USSSA for Regional Tournament</p> <p>a. Sanction fee per tournament</p> <p>b. Participant on form - USSSA Liability-\$25 Medical Secondary Insurance -\$14 per team</p> <p>c. Dues – before August 1st (pay to SEAAD Secretary)</p> <p>Note:The rate may be subject to change periodically to follow the USSSA Insurance rate. Money order or cashier's check accepted. No personal checks</p>	<p>\$150</p> <p>varies</p>
<p>5. Host Bid Fee</p>	<p>\$200</p>

6. Fines	
a. Club Membership applications form mailed to the Secretary-Treasurer after mailing deadline --	\$50
b. Signed player roster forms mailed back to the SEAAD Secretary- Treasurer not Certified or Registered.-----	\$25 \$25 \$10
c. Scratch off or white out names on the roster form. (each name) -----	\$5
d. No clubs secretary signature on the roster form.-----	\$5
e. No delegate to represent team at the Board of Directors meeting -----	
f. Delegates arriving late at the annual Board of Directors meeting-----	Up to \$50
g. Unsportsmanship conduct by any club, player or delegate during tournament, (Clubs are to be held responsible for the conduct of their players and delegates)-----	
h. Any players who are involved in physical confrontations during the tournament weekend shall be suspended for one (1) year.	
i. In violation of uniform code rules by any players, coaches, and managers.	\$10
1st offense-----	\$25
2nd offense -----	\$50
3rd offense - suspended from the tournament-----	\$5-\$200
j. Any other violations.-----	
k. Forged or proxy signature and false signatures on his or her signature and date of the registration forms are not allowed and shall result in disqualification of the coach, manager, player, and scorekeeper from the annual SEAAD Basketball Regional tournament and suspended from the tournament for two years. No proxy signature shall be accepted on these forms. \$100.00 per person m. Club Rosters – Deadline Date: postmarked by February 1	\$100
1. postmarked after February 1st ----- 2.	\$50
postmarked after February 5th -----	\$100

Adjustment of this budgetary guideline (SEAAD General Income) - This guideline may be revised only by the annual SEAAD Board of Directors Meeting.	
SEAAD GENERAL EXPENSES	
1. Liability Insurance/ Sanction Fee to USSSA for Regional Tournament	
a. sanction fee per tournament	\$150
b. Participant on form - USSSA Liability (\$25) Medical Secondary Insurance (\$14)	\$39
2. REGISTRATION FEES AND DUES FOR INDIVIDUALS (HOST)	
a. Participant's registration on form (Host - \$10)	\$10
3. BREAKDOWN OF REGISTRATION FEE (PARTICIPANT per \$25) (Men Division)	
a. Referee-----	\$10
b. Events-----	\$10
c. SEAAD-----	\$5
TEAM FEE- \$200 -----	Full Cash Prize

4. BREAKDOWN - REGISTRATION FEE (PARTICIPANT per \$25) (Women Division) a. Referee----- b. Events----- c. SEAAD----- TEAM FEE- \$200 -----	\$10 \$10 \$5 Full Cash Prize
5. BREAKDOWN - DISTRIBUTION OF FANS REGISTRATION FEE (FAN PER \$20) a. SEAAD ----- b. Website Fund ----- c. Hall of fame Fund----- d. Cash Prize ----- e. Cash Prize -----	\$10 \$2 \$4 \$2 \$2
6. SEAAD Officers' expenses: 1. Lodging a. SEAAD 100% (Wednesday (check-in) -Tourney) / Executive Board Meeting- other date b. Host 100% (Thursday to Saturday) (3 nights) 2. Transportation 50% Federal standard mileage rate-round trip-inside SEAAD territory and airline lowest fare a. SEAAD 50% Host 50% -Tournament b. SEAAD 100% - Executive board Meeting -other date 3. Supplies - 100%	varies varies varies varies varies
7. SEAAD Hall of Fame Inductee's expense: 1. Lodging (Friday and Saturday) 2 nights (SEAAD - 100%) 2. Registration fee (SEAAD - 100%)	varies \$20
8. SEAAD Officers Services rendered a. Secretary b. Treasurer	\$150 \$150
9. SEAAD Staffs Services rendered a. Statistician b. Trainer c. Scorekeeper (\$10 per game if necessary)	\$150 \$150
10. Club & Independent teams – Security Deposit Refund per team	\$50
11. SEAAD President or next rank – travel expense for national tournament 1. Lodging (100%) (five days limit) 2. Transportation (100%) (rental car, and airline) (5 days limit) 3. Meal (five days limit)	varies varies 100
12. Secretary of State - Tennessee	varies

13. Site Inspection – President or Vice President (Expenses: SEAAD 50% - Host 50%) a. Lodging b. Transportation c. Meal	varies varies \$50
14. Tournament Director (during Tourney) a. supplies	varies
15. Miscellaneous (approved by 2/3 of the SEAAD Executive Board)	varies
Adjustment of this budgetary guideline (SEAAD General Expenses) - This guideline may be revised only by the annual SEAAD Board of Directors Meeting.	